

**Criteria for trust unitholder to propose agenda
for the 2022 Annual General Meeting of Trust Unitholders
of Bualuang Office Leasehold Real Estate Investment Trust**

Objective

BBL Asset Management Company Limited acting as a REIT Manager of Bualuang Office Leasehold Real Estate Investment Trust (“B-WORK”) would like to encourage good corporate governance and to equate treatment to all trust unitholders. REIT Manager then grants the opportunity for trust unitholders to participate in proposing the additional agenda, deemed to be important and beneficial to the Trust, for the 2022 Annual General Meeting of Trust Unitholders (“AGM”). REIT Manager shall consider the trust unitholders’ right to propose the additional agenda under the following criteria and procedures prescribed by REIT Manager.

Criteria and procedures for proposing the additional agenda

1. Qualification of trust unitholders who are entitled to propose agenda in AGM

- (1) Being a trust unitholder or group of trust unitholders of B-WORK; and
- (2) Holding the unit of B-WORK with no less than 1.0% of the total units issued (Holding the units of B-WORK for at least 6 months prior to the date of submission of the proposal and record date for the 2022 AGM)

2. Proposal of the agenda

2.1 Conditions and procedures

- (1) The trust unitholders qualified under Clause 1 of the criteria are entitled to propose their suggested agenda in advance by completing the “Agenda Proposal Form for the 2022 Annual General Meeting of Trust unitholders” as attached herewith or may informally submit this form to Email Address: bworkreit@bblam.co.th, prior to submitting the original copy of the “Agenda Proposal Form for the 2022 Annual General Meeting of Trust Unitholders” to REIT Manager thereafter

The trust unitholders must submit the duly signed original of the “Agenda Proposal Form for the 2022 Annual General Meeting of Trust Unitholders” together with all the relevant documents and evidence to REIT Manager by February 11, 2022 at the following address:

<p>Real Estate and Infrastructure Investment Department (Proposal for Agenda) Bualuang Office Leasehold Real Estate Investment Trust BBL Asset Management Company Limited 175 Sathorn City Tower, 21st South Sathorn Road, Thung Maha Mek, Sathorn, Bangkok 10120</p>
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- (2) In case where the agenda are mutually proposed by a group of trust unitholders, each of trust unitholder must fill the "Agenda Proposal Form for the 2022 Annual General Meeting of Trust unitholders" and sign their names as evidence separately and gather to submit as a one set. The trust unitholders have to fill out a name of their representative contact person in form. When REIT Manager contacts the appointed person, it shall be deemed that REIT Manager contacts all trust unitholders

2.2 The following agendas that REIT Manager reserves the right not to include as agenda in the AGM

- (1) An agenda that violates the laws, rules and regulations of government agencies or the regulators who regulate the REIT Manager and B-WORK or an agenda which is not in accordance with the B-WORK's prospectus;
- (2) An agenda that is beneficial to any particular individual or any specific group and clearly not beneficial to B-WORK;
- (3) An agenda that is under the authority of Real Estate Investment Committee, but REIT Manager shall not limit any agendas beneficial to the trust unitholders;
- (4) An agenda that REIT Manager has already executed;
- (5) An agenda that is beyond the authority of REIT Manager;
- (6) An agenda proposed by trust unitholders who do not meet the qualification criteria in Clause 1;
- (7) An agenda that contains incomplete information and/or documentation, and/or an agenda that is submitted after the specified deadline, and/or an agenda whereby the proposer cannot be contacted to request for additional information;
- (8) An agenda that Real Estate Investment Committee considers being not necessary or appropriate agenda

2.3 Procedures for consideration

- (1) REIT Manager shall gather the agendas proposed by trust unitholders and propose them to Real Estate Investment Committee. REIT Manager, however, reserves the right to consider only the forms that fill in completely and have sufficient documents, including delivering to REIT Manager in accordance with the rules specified herein. In addition, the agendas are matters that REIT Manager considers to be beneficial to B-WORK and trust unitholders as a whole and comply with the relevant laws and regulations
- (2) Real Estate Investment Committee shall consider and approve the agendas of the AGM which are not the matters under Clause 2.2
- (3) The agendas approved by Real Estate Investment Committee shall include as additional agendas in the invitation letter for AGM

- (4) In case the information provided is incomplete, incorrect or the trust unitholders are not considered fully qualified according to criteria, REIT Manager will notify the trust unitholders via official letter that their proposed agenda will not be considered
- (5) In case, Real Estate Investment Committee considers the agenda being not necessary or appropriate, REIT Manager shall notify the trust unitholders that their proposed agenda will not be considered by Real Estate Investment Committee within next business day